

List of supporting documents to be submitted to Sweden Visa Application Centers in Pakistan/Incentive package tours

Name: _____

Passport No. _____

1. DOCUMENTS TO BE SUBMITTED BY ALL APPLICANTS

- ☐ Application for Schengen Visa, form No.119031
- ☐ Valid passport in original and a copy
- ☐ Copy of previous passports
- ☐ Medical insurance covering the whole Schengen area and for the whole period of stay

1.1 Proof of residence:

- ☐ For Pakistani Nationals: copy of Pakistani identity card (CNIC);
- ☐ For non-Pakistani Nationals: proof of legal residence in Pakistan as appropriate (such as long stay visa, and/or residence or work permit);

1.2 Proof of means of transport:

- ☐ Flight reservation of air ticket (return or round trip) from/to Pakistan and the territory of the Member States;
- ☐ If trips include several stops in the territory of the Member States, reservations of intra-Schengen itinerary (train, flights, car rental);

1.3 Proof of lodging:

- ☐ Reservation of accommodation for the entire duration of the stay in the territory of the Member States (hotel, aparthotel, holiday home, camping, youth hostel); or
- ☐ If residing with family, friends and sponsor, proof of sponsorship and/or private accommodation. See <https://www.migrationsverket.se/English/Private-individuals/Visiting-Sweden/Inviting-relatives-and-friends.html>

1.4 Proof of financial means and ties to the country of residence:

- ☐ **1.4.1** Family Registration Certificate (FRC) issued in English by NADRA (Pakistan National Database and Registration Authority).

1.4.2 Main proofs of financial means

- ☐ Bank statements showing movements in the last six months, duly signed and stamped by the bank;
- ☐ National Tax Number Certificate (or proof of exemption if applicable); and
- ☐ Federal Board of Revenue acknowledgement of tax returns for the last two fiscal years before the application date; or, if one of the above cannot be produced,
- ☐ other proof, supported by documents, of income generating assets or other means of subsistence as applicable;

1.4.3 Additional and specific proof of financial means or ties with country of residence, depending on the status of the applicant:

If the applicant is employed:

- ☐ Pay slips for the last three months before the application date;
- ☐ Copy of the employment contract;
- ☐ An employer's letter stating the approval for leave of absence, specifying the dates of absence, position and salary of the employee, duration of employment, purpose of absence, contact number of employer.

If the applicant is a company owner or self-employed:

- ☐ Certificate of registration of the company;

If the applicant is a civil servant/government employee:

- ☐ Non Objection Certificate (NOC) issued by the Administration/public service employing the applicant stating the dates of the intended visit (for travel others than those for official purposes – see point 2);

If the applicant is retired:

- ☐ Pension statements for the last six months;

If the applicant is sponsored:

- ☐ Proof of sponsorship.

If the applicant is a dependent from another applicant:

- ☐ If the proof of family relationship cannot be established by the Family Registration Certificate (FRC) required under point 1.4.1, proof of family relationship through national civil status records;

If the applicant is a minor travelling with one or none of the parents/legal guardians:

- ☐ Proof of consent by one (if travelling with the other or except in case of a single parent having sole duly attested custody or guardianship) or two parents in an affidavit with details of the planned trip and name of sponsors/guardians during the trip;
- ☐ Copy of the non-travelling parent(s) Pakistani identity card(s) (CNIC(s)) and passport(s);
- ☐ Proof of enrolment at school;
- ☐ Copy of the Court order establishing family relationship or guardianship issuing permission for the purpose of the intended detailed trip.

If the applicant is a student:

- ☐ Proof of enrolment at university and student's card.

2. DOCUMENTS TO BE SUBMITTED DEPENDING ON THE TRAVEL PURPOSE

2.4 Incentive package tours

- ☐ Letter of organizing entity (company, department, association, academic institution etc.) detailing the objective of the incentive package tour, conditions that have been met by beneficiaries (and indication whether or not beneficiaries include dependents) as well as a definitive list of participants, stating for each name, surname and date of birth as in passport.

I have been informed:

That my passport will be kept during the process of my visa application.

That an application without the complete set of documents and proper information according to the above mentioned may result in a refusal of my visa application.

That additional supporting documents may be requested from the competent authorities and that I should give the requested documents to Gerry's who transfer them to the Embassy, unless other information is given to me.

In case of refusal, visa fees are not refundable.

Date

Signature of applicant

Signature of Gerry's staff member